

Minutes of Regular Board Meeting

The Board of Trustees Holland Township School

A Regular Board Meeting of the Board of Trustees of Holland Township School was held Tuesday, October 17, 2017, beginning at 7:09 PM in the Milford, NJ 08848.

A. CALL TO ORDER

B. FLAG SALUTE

C. WELCOME

Welcome to a meeting of the Board of Education of the Township of Holland. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (Chapter 231 Laws of 1975); and that advance notice as required therein has been provided. This is a regular meeting of the Board of Education of the Township of Holland at which formal action may be taken. The public will have an opportunity to be heard as indicated on the Agenda, at points in the meeting provided for the public to address the Board.

D. ROLL CALL

Bickhardt ___x

Brennan ___x

Curry ___x

Davis ___x

Hance ___x

McGuire ___x

Scheibener ___x

Johnson ___x

Somers ___x

E. CORRESPONDENCE

NJ School Board Conference packets distributed.

F. CONSENT AGENDA

Motion made by Bickhardt, seconded by Hance, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

All in favor: Yes: 9 No: 0 Abstentions: 0

1. Approval of Minutes

Upon the recommendation of the Superintendent of Schools that the Board approve the Regular minutes of the September 26, 2017 meeting and the Executive Session minutes of September 26, 2017.

2. Finance

1) Upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending August 31, 2017 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

2) To accept the Holland Township Board of Education's certification that the Superintendent, David Bailey, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the month ending August 31, 2017, and he recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's, Maureen Joyce, certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been over expended as of August 31, 2017 and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3. **Bill List**

Upon the recommendation of the Superintendent of Schools that the Board approve the Bill List dated September 30, 2017 check numbers N0310 thru N0311, in the amount of \$619,249.13 and October 17, 2017, check numbers 07228 thru 07319, in the amount of \$266,182.22.

4. **Travel and Related Expenses Reimbursement**

Upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

- Edward Pico: 10/27/17, PEOSH/NJADP Indoor Air Quality Training, Warren Vo-Tech
- Edward Pico: 11/3/17, IPM Intergrated Pest Management Training, Warren Vo-Tech

5. **Approve Staff Summaries of Approved Conferences/Workshops**

Upon the recommendation of the Superintendent the Holland Township Board of Education accepts the staff summary sheets for BOE approved workshops.

G. **BOARD PRESIDENT REPORT**

Several Board members attending School Board Conference following week.
Mr. Somers, Johnson and Brennan meeting with HTEA members November 2.

H. **SUPERINTENDENT REPORT**

1. PARCC and NJASK Test Scores-Presentation: Mr. Bailey discussed recent test scores. There was input from the staff in the audience regarding teachers' articulation with the local districts and that they will be working on the areas where scores reflect need for improvement.
2. Pre School Ad Hoc Committee-Mr. Bailey, Mrs. Wilk and Mrs. Yard met with pre-schoolers' parents for input regarding hours and tuition. Also we are researching costs for the Ad Hoc Board Committee. Mr. Somers requested that a document be presented to the Board by the Committee.

Mr. Bailey also reported that RK Environmental has completed its follow-up testing and results will be available shortly.

I. **PRINCIPAL REPORT:**

Mrs. Yard reported on the Week of Respect and School Violence Awareness Week. She thanked the Holland Fire Department for their participation in Fire Prevention Week and she congratulated the Girls Soccer Team and their success. Mr. Bailey asked about the new Lunch rotation.

J. **COMMENTS: PUBLIC - AGENDA ITEMS ONLY:**

A staff member commented on Policy 5111 and asks the Board to support it.

K. **EDUCATION**

Motion: Hance Second: Curry

Role Call Vote:

Bickhardt_x_Brennan_x_Curry_x_Davis_x_Hance_x_McGuire_x_Scheibener_x_Johnson_x_Somers_x

1. **Accept Superintendent's Harassment, Intimidation, Bullying Report**

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for September 20, 2017 - October 12, 2017 and affirms the actions of the administration.

2. **Approve Field Trips**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following field trips:

- Pohatcong Movies
- Delaware Valley Regional High School
- Delaware Valley Regional High School

3. **Approve Nursing Service Plan**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Nursing Service Plan for the 2017-2018 School Year.

4. **Approve School Bus Emergency Evacuation Drill Statement**

RESOLVED that the Holland Township Board of Education accepts the following statement for the School Bus Emergency Evacuation Drill as per 6A:27-11.2;

WHEREAS, on Tuesday, October 10, 2017 the Holland Township School Principal Dr. Nancy Yard oversaw the school bus emergency evacuation drill for all bus routes. The drill was held at approximately 8:17 AM for the elementary school students and at approximately 9:05 AM for the middle school students in the front of the school in the bus unloading area.

5. **Approve NJQSAC Statement of Assurance**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the NJQSAC Statement of Assurance for the 2017-2018 school year. The NJQSAC SOA will be submitted to the Department of Education.

6. **Approve the Acceptance of Dictionaries from Spring Mills Grange**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts a donation of fifty-eight (58) dictionaries from the Spring Mills Grange No. 120 National Grange's "Project Graduation" to be distributed to third grade students. The Board recognizes and thanks the Spring Mills Grange for their continued and generous support of our school district.

7. **Approve Health and Physical Education Curriculum**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Health and Physical Education Curriculum aligned to the New Jersey learning standards.

L. **PERSONNEL**

Motion: Johnson Second: Hance

Role Call Vote:

Bickhardt_x_Brennan_x_Curry_x_Davis_x_Hance_x_McGuire_x_Scheibener_x_Johnson_x_Somers_x_

1. **Approve Interim Business Administrator/Board Secretary**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves executing the contract of employment between the Holland Township Board of Education and Ms. Julie Mumaw, Interim Business Administrator/Board Secretary, from October 21, 2017 through June 30, 2018 at a rate of \$450 per day, as per the contract terms and conditions.

2. **Appointment of Officers/Appointments**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education appoints the following official for the period October 21, 2017 through June 30, 2017:

Position/Official:

- Business Administrator: Julie Mumaw
- Board Secretary: Julie Mumaw
- Purchasing Agent: Julie Mumaw

- Custodian of School Records: Julie Mumaw
- Affirmative Action Officer: Julie Mumaw
- Public Agency Compliance Officer: Julie Mumaw

3. **Approve Additional Hours**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Ms. Julie Mumaw for up to 10 hours at a rate \$56.25 per hour not to exceed \$562.50 during the week of October 16-20, 2017. This will ensure a smooth and orderly transition of the Business Administrator position.

4. **Accept Resignation**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts Mr. Alan Schedlbauer's resignation as Girls Basketball Coach for the 2017-2018 school year effective immediately.

5. **Approve Permission to Hire**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education authorizes the Superintendent to hire a Girls Basketball Coach(s) for the 2017-2018 school year with a stipend of \$3,563.

6. **Approve Home Instruction Tutors**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Mrs. Laura Burke and Mrs. Christine Haffling as Home Instruction Tutors for student #18053, for a total of 10 hours per week for approximately 3 weeks at an hourly rate of \$43.99 each beginning October 18, 2017.

7. **Approve Substitute Nurse and Substitute Custodian Rates**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves increasing the Substitute Nurse rate to \$130 per day and the Substitute Custodian rate to \$12 per hour effective November 1, 2017.

M. **POLICY**

Motion: Brennan Second: Curry

Role Call Vote: Bickhardt_x_Brennan_Curry_x_Davis_x_Hance_x_McGuire_x_Scheibener_x_Johnson_x_Somers_x__

1. **Approve Second Readings of Policies and Regulations**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the second reading and adoption of the following Policies and Regulations:

- 2700 (Services to Nonpublic School Students)
- 7100 (Long-Range Facilities Planning)
- 7101 (Educational Adequacy of Capital Projects)
- 7102 (Site Selection and Acquisition)
- 7130 (School Closing)
- 7300 (Disposition of Property)
- 7300.1 (Disposition of Instructional Property) - Abolished
- 7300.2 (Disposition of Land)
- 7300.3 (Disposition of Personal Property)
- 7300.4 (Disposition of Federal Property)

2. **Approve First Reading of Policies and Regulations**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the first reading of the following Policies and Regulations:

- 5111 (Eligibility of Resident/Non-Resident Students)

N. FINANCE AND FACILITIES

Motion: Bickhardt Second: Hance

Role Call Vote: Bickhardt_x Brennan_x Curry_x Davis_x Hance_x McGuire_x Scheibener_x Johnson_x Somers_x__

1. Approve Bank Resolutions

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approved the updated Certified Copies of the Investors Bank resolutions to approve the new account signers and signature addendum cards effective October 21, 2017.

2. Approve Summit Speech Services

RESOLVED, that upon the recommendation of the Superintendent the Holland Township Board of Education approves Summit Speech School for Teacher of the Death Services for the 17-18 school year in the amount of \$155.00 per hour.

3. Rescind Transportation

RESOLVED, that upon the recommendation of the Superintendent the Holland Township Board of Education rescinds the transportation costs and routes for the 17-18 school year.

Holland Regular \$275, 722.00

HTS PK Mid HS1 \$23,789.00

HES Special ED HSEI \$24, 410.00

High Bridge Elementary HS5 \$28,918.00

Grand Total \$352,840.00

4. Approve Transportation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves transportation with Delaware Valley Regional High School for the 17-18 school year.

Holland Regular \$275,722.00

HTS PK Mid HS1 \$23,260.00

HES Special ED HSE1 \$18,882.00

High Bridge Elementary HS5 \$32,190.00

Grand Total \$350,054.00

5. Approve Three-Year Comp. Maintenance Plan and M-1 for 2017-2018

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Three-Year Comprehensive Maintenance Plan and M-1 Form for the 2017-2018 school year and submission of the same to the New Jersey State Department of Education on the file in the Business Office.

O. SUPPLEMENTARY MATTERS

Mr. Somers reported a request by the Alexandria Township Board of Education to discuss sharing of a Superintendent. There were also inquiries from Delaware Valley Regional to meet to discuss regionalization. Mrs. Bickhardt volunteered to attend that meeting.

Mr. Brennan reported on the Fairview Lake field trip and how nice and well-behaved the students were.

P. COMMENTS: PUBLIC - GENERAL

The Holland Township Board of Education welcomes input from public entities and/or private persons as described in Policy #0167. At the discretion of the presiding officer, comments may be limited to three minutes in length.

Q. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of

unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. Motion to Enter Executive Session

Motion made by Davis seconded by Bickhardt, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 9:00 pm to discuss Collective bargaining and ongoing litigation.

2. Motion to Enter Public Session

Motion made by Hance, seconded by Davis, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 10:55 pm.

3. Approve Settlement Agreement with Former Employee (#1427)

Motion: Somers Second: Brennan

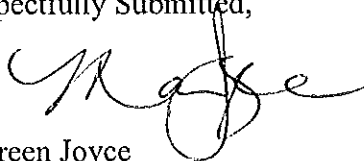
RESOLVED that the Holland Township Board of Education approves the settlement agreement with former employee (#1427) to be paid by the Board's insurance carrier, in full and final settlement of all claims asserted in the lawsuit filed in Hunterdon County Superior Court, docket number HUN-121-17. The Board President and Board Secretary are hereby authorized to execute the settlement agreement and any and all documents necessary to effectuate the settlement agreement.

R. ADJOURNMENT

1. Motion to Adjourn

Motion made by Davis, seconded by Johnson, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 11:00.

Respectfully Submitted,



Maureen Joyce
Interim SBA Board Secretary